

## Frequently Asked Questions

### **What is your event cancellation policy?**

Refunds are granted up to 5 business days in advance, less a \$10 processing fee. Transfer of registration to another person is allowed.

### **Will NASECA-WI cancel due to inclement weather?**

NASECA-WI reserves the right to cancel any event or training due to inclement weather, but cancellations will be avoided if at all possible. NASECA-WI will begin monitoring the weather 24 hours before the event and make the final decision of cancellation as far in advance as possible. NASECA-WI will take the following into consideration when making the decision:

- The Wisconsin Department of Transportation deems the roads within 20 miles of the event venue unsafe for travel or
- The public school systems within 20 miles of the venue close.

Upon cancellation, NASECA-WI will make reasonable efforts to email all participants and post cancellation notices on our website and social media outlets. If NASECA-WI cancels a training in which you are registered, you will be contacted at the email address you provided when registering. It is the responsibility of each registered individual to provide a valid email address. While we understand the cancellation of an event is inconvenient, our main priority is to keep our members and attendees safe. If NASECA-WI cancels the training due to weather or circumstances beyond the control of NASECA-WI, NASECA-WI is not financially responsible for travel or other costs incurred in planning for attendance

### **Do you have a room block at Ho-Chunk Hotel available for Annual Conference attendees?**

Yes, we reserve a block of rooms at a discounted rate for NASECA-WI Annual Conference & Trade Show attendees. Take advantage of this offer until January 24, 2020 by calling 1-800-746-2486 and referencing Group ID #10484.

### **Tell me more about the continuing education (CE)/professional development hours (PDH) offered to attendees of the Annual Conference.**

Attendees earn six hours of CE/PDH each day that they attend. Within two weeks of the conclusion of the Annual Conference, attendees will receive an email with a Conference evaluation and links to download and print their CE certificate and view Conference presentations. It is important that you check-in at registration each morning that you attend in order to receive the correct CE certificate and that we have YOUR email address to ensure that you receive the post-Conference email. Many organizations/institutions will recognize these contact hours upon presentation of the CE certificate and with a copy of the conference agenda.

### **Does the NASECA-WI Annual Conference offer CE toward any DSPS trade credentials?**

Yes. If you hold the credentials (noted below) through the Department of Safety and Professional Services and would like to receive continuing education credits from this Conference that are approved by Safety & Buildings, please indicate your DSPS customer ID # as indicated during online registration or prior to the start of the Annual Conference.

Commercial Building Inspector, Dwelling Contractor Qualifier, Journeyman Plumber Restricted Service, Master Plumber Restricted Service, UDC Construction Inspector, and Utility Contractor.

In addition, The NASECA-WI Annual Conference & Trade Show may provide up to 6 PDH's of Land Surveyor continuing education per day. Please keep a copy of the conference agenda and your certificate of attendance for self-reporting purposes.